

**PUBLIC HEARING
PROPOSED FY 2004 PROPERTY TAX
Tuesday, May 27, 2003, 7:00 p.m.**

Mayor - Call to Order

Overview of Property Tax Rate - To remain at \$.488 per \$100 of assessed property value. The assessable base will increase by 2.1% from \$188,963,081 to \$192,976,792. This will result in \$19,587 of new property tax revenues.

Roll Call - Harrington, Smith, Greenfield, Stull, Castle. Bell will be late, on City business (Sidewalk Project)

All Present except Bell, on City Business with sidewalk contractor.

**PUBLIC HEARING
FY 2004 GENERAL FUND BUDGET
Tuesday, May 27, 2003, 7:10 p.m.**

Mayor -

Highlights budget.

Salary increases containing 2 % COLA and a possible 2% merit increase tied to evaluations.

Dave -

Employees will contribute 12 % toward Health Care costs. We have budgeted \$30,800 over 3 years for a utility billing & accounting software. \$100,000 infusion from fund balance, \$80,000 of which is going to paving.

Adjourned 7:10

MAYOR AND COUNCIL MEETING
Tuesday, May 27, 2003, 7:15 p.m.

Call to Order

Mayor's Remarks

Breaking & Entering's - working with other jurisdictions to investigate break-ins in the area.

Chief - Spoken to at least 12 citizens and Sheriff's Dept about burglaries. These are property crimes and crime of opportunity. Checking pawn records for stolen property. No suspects but investigation is following leads. Neighborhood Watch program planned. Citizens' help needed to solve these crimes. No injuries to date.

Mayor - Citizens should call and report any suspicious activities.

Smith - Call Sheriff's Department also when needed. Complains that new deputies are added each year but don't increase deputies to Brunswick area.

Jackie Ebersole, Burgess of Rosemont, 219 Rosemont Dr. - New deputies are being placed in the middle schools but not on the street. Have talked to Sheriff Hagy, Chief Price, and Mayor Jones to coordinate citizens' concerns. Has been assured that everything possible is being done to close burglaries.

Citizens Forum - None

Old Business -

Driveway Entrance Permit - Rick Stup

Reviewed by Planning Commission with recommendation the Mayor & Council adopt.

Motion to approve entrance permit - Stull

2nd - Greenfield

Vote 5-0

Street and Alley Acceptance SOP - Rick Stup

Received comments from ARRO and staff concurs.

Motion to approve procedure Stull

2nd - Smith

Vote approved 5 - 0

Commissioner Mike Cady -

Municipalities with APFOs are being punished when school funding is allocated. The County was 30% more conservative than the rest of the state concerning spending. I recommended 10% more conservative than the rest of the state. This allowed for Brunswick's school projects to be

moved up or included in CIP. State has stated reductions will occur in 2004.
BMS, scheduled for next fiscal year for design, construction in 2005. Opening Sept 2005.
BHS, Sept 2007 opening
BES, 2009 construction, opening in September 2009.

Smith - When can Brunswick Crossing test for APFO ?

Mike Cady - Money must be in CIP within 2 years, they can APFO test now.

Mayor - Thanks Cady and Commissioners for help for Cities that have APFOs.

Cady - Believes municipals that have APFOs should be compensated.

(Bell enters meeting)

WWTP Upgrade/BNR - ARRO, Sam McClintock

Feasability Study conducted by many engineers, evaluated the processes required for BNR. All plants that upgrade are now required to provide BNR. The increase from .7 million to 1.4 millions gallons per day. The studies different processes for operational costs and construction costs. The Sym-bio process is a recommended. The slightly higher costs to construct are offset by lower costs to operate, i.e. less chemicals. \$30,000 less operating costs per year than others. MDE has stated that grant funds will pay 47% of costs for entire BNR costs, which grant will pay 75% of 47%. The estimate is grant funds paying for \$2.5 million of upgrade costs.

Jerry Connelly, Plesants Development - First step was to determine what size plant. Next was to look at studies by engineers. Met with Mike Marshner, Frederick County, who recommended a second look at design. He is doing a review of systems recommended by both engineers and provide a recommendation to City.

Smith - Questions time table on water line to reservoir.

Jerry - Conducting alignment study, there are four alignments being considered.

Smith - How long would it be if project passed APFO now?

Jerry - We have felt that BNR is priority due to the amount of work required. From APFO approval to completion, hopefully, will be 3 years. Design has been ongoing and has been forward-funded so far.

Planning & Zoning Administrative Fee Schedule Discussion - Rick Stup

Fees low in most areas. Fees now supplement to Zoning Ordinance as required ordinance to change. Recommends establishing fee schedule that can be changed by Resolution. Industry standard allows for 75% of cost recovery.

Motion to send to Planning & Zoning Commission

2nd - Smith

Stull - Fees subject to change?

Rick - Once in place with this format, they can be changed by resolution

Vote to send to Planning & Zoning Commission, 6 - 0

Zoning Ordinance Text Amendment Discussion - Rick Stup

Cleanup changes to ordinance. See attached.

Staff recommends to sent to Planning & Zoning Commission

Motion to go forward - Walt Stull

2nd - Castle

Vote 5 - 0, Smith temporarily absent

Charitable Request -

Brunswick Elementary School, request for 10 one-day pool passes and use of tent.

Bell - Inquires as to how long it takes to set-up tent.

Darrell - 2 men, 2 hours.

Motion Castle for passes and tent.

2nd - Greenfield

Vote Approved 6 - 0

Brunswick Community Show, Advertisement (half page) for \$20 in publication.

Motion Harrington

2nd Greenfield

Vote Approved 6 - 0

Handicap sign request - 507 West Potomac St, Mark Briscoe

Estimated Cost \$33

Chief - Only a couple on block now.

Smith - Anything that says how many handicap spots that can be in area?

Chief - No

Motion to approve request, Smith

2nd - Walt.

Vote to Approve 6 - 0

Adjourn 8:45

Approved By: _____
Mayor Date

Witness: _____
City Administrator Date